## Chapter 1

## Taking a Quick Glance at the GED

## In This Chapter

$>$ Reviewing the different GED test sections and questions
$>$ Registering for the exam
$>$ Knowing that you can take the GED when English is your second language

- Understanding what your scores mean and how they're determined

$T$he General Educational Development (GED) tests measure whether you understand what Grade 12 and CEGEP students across the country are supposed to have learned before they graduate. When you pass these tests, you earn a high school equivalency certificate or diploma, which can open many doors for you - perhaps doors that you don't even know exist at this point.

Ready to get started? This chapter gives you the basics of the GED tests: what the tests look like, how to answer the questions on them, how to schedule the tests, and what to do after you get your scores back.

## Reviewing the Test Sections

The GED tests include the following five tests, each of which you can take separately:
L Language Arts, Writing, Parts I and II
$\checkmark$ Social Studies
$\checkmark$ Science
$\checkmark$ Language Arts, Reading
$\checkmark$ Mathematics, Parts I and II


Although you can take each of the five tests separately, you must take both parts of the Language Arts, Writing or Mathematics tests at the same time.

The following sections offer a closer look into what these tests cover and how they're set up.

## Language Arts, Writing Test

The Language Arts, Writing Test is split into two parts (which we explain further in the following sections):

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You have to pass both parts to get a score in this test. If you pass one part of the test but not the other, you must retake both parts the next time.

## Language Arts, Writing Test, Part I

The Language Arts, Writing Test, Part I, has 50 multiple-choice questions and a time limit of 75 minutes. In this test, you're asked to edit and revise material that's given to you. This material comes from the following sources:
$\checkmark$ Workplace materials: Work-related letters, memos, and instructions that you may see on the job
$\checkmark$ How-to books: Samples of general reference books that are supposed to make you richer, stronger, and lighter, or a better cook, driver, investor, or student (or anything else you want to become better at)
$\checkmark$ Informational works: Documents that present you with information (often dry and boring information), such as the instructional manual for your DVD player

You find three question types in this part of the Language Arts, Writing Test:
$\checkmark$ Correction: You're asked to correct sentences presented to you.
$\checkmark$ Revision: You're presented with a sentence that has a word or phrase underlined. If the sentence needs a correction, one of the answer choices will be better than the word or phrase underlined. If no correction is needed, either one of the answer choices will be the same as the underlined portion, or one of the choices will be something like "no correction needed."

V Construction shift: You have to correct a sentence by altering the sentence structure. The original sentence may not be completely wrong, but it can be improved with a little editing.

See Chapter 4 for the lowdown on this test, Chapters 5 and 7 for full-length practice Language Arts, Writing Tests, and Chapters 6 and 8 for answers and explanations to those tests.

To give you an idea of what the questions on this test look like, consider the following examples:
Questions 1 and 2 are based on the following business letter.
Dear Mr. Snyder:
(1) I have received your letter of February 3 and offer my apologi for the mistake in your account. (2) The charge for your cheques should have been $\$ 16.20$, not $\$ 1,620.00$. (3) I have credited the entire amount, making your cheques free. (4) I hope this settles the matter.

1. Sentence 1 : I have received your letter of February $\mathbf{3}$ and offer my apologi for the mistake in your account.

How can this sentence be improved?
(1) insert a semicolon after February 3
(2) change February to Feb.
(3) insert a period after February 3 and capitalize and
(4) change apologi to apology
(5) no correction needed

The correct answer is Choice (4). The correct spelling is apology.
2. Sentence 3: I have credited the entire amount, making your cheques free.

How can this sentence be improved?
(1) change credited to credit
(2) change the comma after amount to a semicolon
(3) change free to freely
(4) change the comma after amount to a colon
(5) no correction needed

The correct answer is Choice (5). The sentence is correct in its current form.

## Language Arts, Writing Test, Part II

In this part of the Language Arts, Writing Test, you write an essay in 45 minutes. Because the two parts of the Writing Test are given together, however, you can share time between the two parts. If you finish Part I in less than 75 minutes, you can use the extra time on Part II.

The topic you're given to write on may sound like a question from a beauty pageant, like these examples:

What aspects of Canadian culture do you feel are unique to Canada?
$\checkmark$ How have computers allowed you to accomplish everyday tasks more efficiently?
See Chapter 4 for more examples of essay topics, and try writing full-length essays in the practice tests in Chapters 5 and 7. Time yourself so that you're taking them under the same conditions as the real GED tests.

In your essay, you give your opinion or explain your viewpoint and then back it up with your own experiences and facts from your life. This essay isn't a research paper. The information for the essay topics on this test is in your head - not in a library.

When you write this essay, compose a series of interconnected paragraphs on a single topic. Not only should the entire essay begin with an introduction and end with a conclusion, but each paragraph needs an introductory sentence and a concluding sentence, as well.

Write only on the assigned topic. To make sure you understand what the topic is about, read it several times. Off-topic essays don't receive scores (and if you don't receive a score on Part II of the Writing Test, you have to take both Parts I and II all over again).

Two different people grade your essay, and, as they do, they look for the following:
$\checkmark$ Material that's clearly organized
$\checkmark$ Main points that are well focused
$\checkmark$ Ideas that are well developed
$\checkmark$ Words that are used properly
$\checkmark$ Sentences that are well structured
$\checkmark$ Sentences that use proper grammar, punctuation, and spelling
Note: Neat writing or printing makes grading easier for your real-life graders, so take some time to practise writing neatly before the test.

Read print or online newspapers and watch TV news for a few months before the tests. Doing so gives you some material with which to back up your opinions and viewpoints in your essay.

## Social Studies Test

For the Social Studies Test, you have to answer 50 multiple-choice questions in 70 minutes. These questions deal with the following subject areas:

```
~Canadian history (25 percent)
~ World history (15 percent)
\checkmark ~ C i v i c s ~ a n d ~ g o v e r n m e n t ~ ( 2 5 ~ p e r c e n t )
\checkmark Economics (20 percent)
~}\mathrm{ Geography (15 percent)
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The questions in this test are based on written texts, pictures, charts, tables, graphs, photographs, political cartoons, diagrams, or maps. These textual and pictorial excerpts come from a variety of sources, such as government documents, academic texts, material from work-related documents, and atlases.

See Chapter 9 for more information about the Social Studies Test, and be sure to take the full-length practice tests in Chapters 10 and 12. (Then check out Chapters 11 and 13 for the answers and explanations.)

You may see the following types of problems on the Social Studies Test:
Question 1 is based on the following table.

| Type of Religion | Date Started (Approximate) | Sacred Texts |
| :--- | :--- | :--- |
| Buddhism | 500 BC | None |
| Christianity | 33 AD | Bible (Old Testament and New <br> Testament) |
| Hinduism | 4000 BC | Vedas; Upanishads |
| Islam | 600 AD | Qur'an; Hadith |
| Judaism | 2000 BC | Hebrew Bible; Talmud |

1. According to the table, Hinduism
(1) started in 600 AD
(2) uses the Qur'an as one of its sacred texts
(3) is the oldest religion
(4) has no known sacred texts
(5) has one known sacred text

The correct answer is Choice (3). The table shows that Hinduism is the oldest of the five religions listed because it began in 4000 BC .

Question 2 is based on the following excerpt from the diary of Christopher Columbus.
Monday, 6 August. The rudder of the caravel Pinta became loose, being broken or unshipped. It was believed that this happened by the contrivance of Gomez Rascon and Christopher Quintero, who were on board the caravel, because they disliked the voyage. The Admiral says he had found them in an unfavourable disposition before setting out. He was in much anxiety at not being able to afford any assistance in this case, but says that it somewhat quieted his
apprehensions to know that Martin Alonzo Pinzon, Captain of the Pinta, was a man of courage and capacity. Made progress, day and night, of twenty-nine leagues.
2. Why would Rascon and Quintero have loosened the rudder?
(1) They were trying to repair the rudder.
(2) The Admiral found them in an unfavourable disposition.
(3) The captain was very competent.
(4) They wanted to stop to fish.
(5) They did not want to be on the voyage.

The correct answer is Choice (5). This answer is the only one supported by the text. The others may be related to statements in the excerpt, but they don't answer the question.

## Science Test

When you take the Science Test, you have to answer 50 multiple-choice science questions in 80 minutes. The questions deal with the following topics:

```
V Life science (45 percent)
\checkmark ~ P h y s i c a l ~ s c i e n c e , ~ i n c l u d i n g ~ c h e m i s t r y ~ a n d ~ p h y s i c s ~ ( 3 5 ~ p e r c e n t )
\checkmark ~ E a r t h ~ a n d ~ s p a c e ~ s c i e n c e ~ ( 2 0 ~ p e r c e n t )
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Some of the information the questions refer to appears in passages that you read before answering the questions. Other information is presented in charts, figures, graphs, maps, or tables. Chapter 14 discusses these different formats in detail. Turn to Chapters 15 and 17 to take two full-length sample Science Tests that are similar to the real ones. (Don't forget to go to Chapters 16 and 18 to find the answers and explanations to those tests - after you finish taking them, of course!)


Most of the information you need to answer the questions on the Science Test is in the passages and other excerpts, although to get a perfect score, you're expected to have picked up a bit of science information throughout your life. However, even if you answer correctly only the questions based entirely on information presented, you should get a score high enough to pass.

Here are some sample problems that may be on the Science Test:
Questions 1 and 2 are based on the following excerpt from a press release.
A key feature of the Delta 4's operation is the use of a common booster core, or CBC, a rocket stage that measures some 150 feet long and 16 feet wide. By combining one or more CBCs with various upper stages or strap-on solid rocket boosters, the Delta 4 can handle an extreme range of satellite applications for military, civilian, and commercial customers.

1. The CBC in this context is the
(1) Canadian Broadcasting Corporation
(2) common booster core
(3) cooperative boosters corps
(4) civilian barbers cooperative
(5) common ballistic cavalier

The correct answer is Choice (2), which is the only answer choice the passage mentions.
2. How can the Delta 4 handle a wide range of applications?
(1) using the Delta 4 with different names
(2) developing a Delta 5
(3) continuing research
(4) using the CBC as the base of a rocket ship
(5) creating a common core booster

The correct answer is Choice (4). The passage says that "By combining one or more CBCs with various upper stages or strap-on solid rocket boosters . . ." so Choice (4) comes closest to answering the question.

## Language Arts, Reading Test

The Language Arts, Reading Test includes 40 multiple-choice questions that you must answer in 65 minutes. Seventy-five percent of the questions are based on passages from literature and include at least one work from each of the following:

$$
\begin{aligned}
& \text { Drama } \\
& \text { Poetry } \\
& \checkmark \text { Prose fiction (that is, novels and short stories) written before } 1920 \\
& \text { Prose fiction written between } 1920 \text { and } 1960 \\
& \text { Prose fiction written after } 1960
\end{aligned}
$$

Twenty-five percent of the questions are based on non-fiction texts. These passages come from any of the following sources:

> Critical reviews of visual and performing arts: Most people go to the theatre, movies, and concerts for entertainment, but if, after you leave, you tell other people your impression of what you saw, you're doing more than just watching for entertainment you're critically reviewing the performance. In this test, some of the questions may be based on excerpts from critical reviews.
> Non-fiction prose: Prose is any written words not written as poetry. Prose is divided into two main categories: fiction and non-fiction. A made-up story is usually referred to as prose fiction. A work based on facts is considered non-fiction prose. A biography, an instruction manual, or a history text (even this book!) are all examples of non-fiction prose.
> Workplace and community documents: These documents are the types of materials you see on the job or in a community; they include workplace rules, employment contracts, wills, deeds, mortgage documents, instructions on how to use a voting machine, and income tax forms.

Chapter 19 gives you more information about the Language Arts, Reading Test, and Chapters 20 and 22 test your knowledge with full-length sample tests. (Don't forget to turn to Chapters 21 and 23 for the answers and explanations to those tests when you finish taking them.)

You may see questions like the following in the Language Arts, Reading Test:
Questions 1 and 2 are based on the following excerpt from a play.

Irvin and Mervin enter from stage left. Irvin is dressed sloppily in torn jeans, he wears a flannel shirt over a dirty T-shirt, and he has unkempt hair. Mervin is dressed more neatly in khakis, a blue button-down shirt open at the neck, and loafers.

Irvin: What you want to do, man?
Mervin: (laughing) With you or to you?
Irvin: (looking up) What do you mean by that?
Mervin: What are you wearing?
Irvin: What's wrong with it?
Mervin: What's not wrong with it?
Irvin: So what? You don't want to go to the mall now?
Mervin: Why would I want to go to the mall with you, looking like that?
Irvin: Aren't I your best friend?
Mervin: Can't you dress a little better?
Irvin: Would I be a better friend if I dressed more like you?
Irvin and Mervin look at each other and shuffle off toward the mall.

1. What form of sentence does the author use to create this conversation?
(1) All of the dialogue is boring.
(2) All of the dialogue is in questions.
(3) Every sentence is in a different form.
(4) This is the way I talk to my friends.
(5) All of the dialogue is in exclamatory sentences.

The correct answer is Choice (2). Each line of dialogue is a question.
2. According to the dialogue, why do Irvin and Mervin want to go to the mall?
(1) The latest Harry Potter movie is playing there.
(2) They are going to meet friends.
(3) Irvin wants to shop for clothes.
(4) Mervin works there.
(5) They are looking for something to do.

The correct answer is Choice (5). According to the first line of dialogue, they're looking for something to do. In another scene, you may find out that they're going to see a movie, meeting friends, shopping for clothes, or going to work, but GED questions are based only on the dialogue presented.

## Mathematics Test, Parts I and II

The Mathematics Test has two parts: Part I allows you to use a calculator; Part II doesn't. Each part has 25 questions, and you have 45 minutes to complete each part, for a total of 50 questions in 90 minutes.

The Mathematics Test covers four major areas:
$\checkmark$ Algebra, equations, and patterns (20 to 30 percent)
$\checkmark$ Data analysis, statistics, and probability ( 20 to 30 percent)
$\checkmark$ Measurement and geometry ( 20 to 30 percent)
$\checkmark$ Number operations ( 20 to 30 percent)
Eighty percent of the questions are multiple choice; the other 20 percent require you to answer the question yourself in what is called an alternate-format grid.


An alternate-format grid is either a standard grid or a coordinate-plane grid. Instead of getting a set of multiple-choice answers to choose from, you come up with an answer and enter it on whichever of these two grids you're given on the answer sheet. (You might need to practise using the coordinate-plane grid - if you need help and reading through Chapter 24 isn't enough, get a friend who understands math or a tutor to help you.)

Chapter 24 gives you a lot more information about the Mathematics Test, including how to answer the different types of questions and how to prepare for the subject areas tested. Check out Chapters 25 and 27 for two full-length practice Mathematics Tests, and don't forget to turn to Chapters 26 and 28 for the answers and explanations.

Consider the following questions (one traditional multiple-choice question and two questions that you have to answer using alternate-format grids) that are similar to what you may see on the Mathematics Test:

1. A right-angle triangle has a hypotenuse of 5 cm and one side that is 3 cm long. What is the length of the other side in cm ?
(1) 3
(2) 48
(3) 243
(4) 6
(5) 4

The correct answer is Choice (5). Using the Pythagorean Relationship (a formula that the Formula page of the test gives you), you know that $a^{2}+b^{2}=c^{2}$, where $c$ is the hypotenuse and $a$ and $b$ are either of the other two sides. Because you know the hypotenuse and one side, turn the equation around so that it reads $a^{2}=c^{2}-b^{2}$.

To get $c^{2}$, you square the hypotenuse: $5 \times 5=25$.
To get $b^{2}$, square this side: $3 \times 3=9$.
Now solve the equation for $a$ : $a^{2}=25-9$ or $a^{2}=16$. Take the square root of both sides, and you get: $a=4$.

The Mathematics Test presents real-life situations in the questions. So if you find yourself answering 37 metres to a question about the height of a room or $\$ 3$ for an annual salary, recheck your answer because you're probably wrong.
2. Barb is counting the number of boxes in a warehouse. In the first storage area, she finds 24 boxes. The second area contains 30 boxes. The third area contains 28 boxes. If the warehouse has 6 storage areas where it stores boxes, and the areas have an average of 28 boxes, what is the total number of boxes in the last three areas? Record your answer on the standard grid.

|  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | (1) | (1) | (1) |  |
| $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| (0) | (0) | (0) | (0) | (0) |
| (1) | (1) | (1) | (1) | (1) |
| (2) | (2) | (2) | (2) | (2) |
| (3) | (3) | (3) | (3) | (3) |
| (4) | (4) | (4) | (4) | (4) |
| (5) | (5) | (5) | (5) | (5) |
| (6) | (6) | (6) | (6) | (6) |
| (7) | (7) | (7) | (7) | (7) |
| (8) | (8) | (8) | (8) | (8) |
| (9) | (9) | (9) | (9) | (9) |

The correct answer is 86 (which you record on the standard grid provided). If the warehouse has 6 storage areas and they have an average of 28 boxes in each, they have $6 \times 28=$ 168 boxes in the warehouse. The first three areas have $24+30+28=82$ boxes in them. The last three areas must have $168-82=86$ boxes in them.

| 8 | 6 |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | (1) | (1) | (1) |  |
| $\bigcirc$ | ¢ | $\bigcirc$ | $\bigcirc$ | - |
| (0) | (0) | (0) | (0) | (0) |
| (1) | (1) | (1) | (1) | (1) |
| (2) | (2) | (2) | (2) | (2) |
| (3) | (3) | (3) | (3) | (3) |
| (4) | (4) | (4) | (4) | (4) |
| (5) | (5) | (5) | (5) | (5) |
| (6) |  | (6) | (6) | (6) |
| (7) | (7) | (7) | (7) | (7) |
|  | (8) | (8) | (8) | (8) |
| (9) | (9) | (9) | (9) | (9) |

3. A rectangle has one corner on the origin. The base goes from the origin to the point $(3,0)$. The right side goes from $(3,0)$ to $(3,4)$. Draw the missing point on the coordinate-plane grid.


The correct answer is to shade the missing point at $(0,4)$. If you shade the three points given on the coordinate-plane grid, you see that a fourth point at $(0,4)$ creates the rectangle. Just be sure, however, that you don't draw on the GED test book as you're taking the test! Instead, draw the point as the following coordinate-plane grid shows:


## It's a Date: Scheduling the Test

To take the GED, you can't just drop in to the testing site any time and take the test. You have to schedule it based on the available testing dates. Each local testing centre sets its own schedule for the five GED tests, which means that your province or territory decides how and when you take the five tests. Schedules for the tests vary by location. Tests may be offered once every week or just once every couple of months.

Your local GED administrator can give you all the information you need about scheduling the test. To find the administrator in your area, log on to www. acenet. edu/resources / GED/center_locator.cfm. This Web site also gives the policies for taking the GED in
each province and territory. Ask local school districts and community colleges if they have information about test centres, as well.

Taking all five of the GED tests together takes seven hours and five minutes, with breaks in between the tests. Depending on your local testing centre, you may have to take all the tests in one sitting (which is rare), or you may be able to break the tests up into two or more sittings. Some provinces and territories allow you to take one test each time you go to the testing centre, and some offer the tests in the evenings or on weekends.

The upcoming sections answer some questions you may have before you schedule your test date.

## Discovering whether you're eligible

Before you schedule your GED tests, make sure you meet the requirements. These are the situations that mean you're eligible to apply to take the GED tests:

- You're not currently enrolled in a high school. If you're currently enrolled in a high school, you're expected to complete your diploma there. The purpose of the GED tests is to give people who aren't in high school a chance to get an equivalent high school diploma.
$\checkmark$ You're not a graduate of high school. If you're a high school graduate, you should have a diploma, which means you don't need to take the GED.
$\checkmark$ You meet provincial or territorial requirements for age, residency, and the length of time since leaving high school. Check with your local GED administrator to determine what the requirements are concerning these criteria. Or visit www2 . acenet.edu/ gedtest/policy/index.cfm?region=canada and click on your province or territory to see its policies.


## Knowing when you can take the tests

When can you take the GED tests? If you're eligible and prepared, you can apply to take the GED tests as soon as you want. Just contact your local testing centre to get a test schedule, and then pick a day (or days) that works for you.

You can also apply to take the tests if you're not prepared, but if you do that, you don't stand a very good chance of passing. You can retake the tests only a limited number of times (check with your local testing centre to find out how many times you can retake the test), and in most jurisdictions taking the test costs money. To save time and money, prepare before you jump in to take the tests.

## Signing up

To sign up for the test, follow these steps:

1. Contact your local GED administrator to make sure you're eligible or check www2 . acenet.edu/gedtest/policy/index.cfm?region=canada.
2. Ask the office for an application (if needed) or an appointment.
3. Complete the application (if needed).

## Are special accommodations available?

If you have unique circumstances such as chronic health problems, a mental health condition, or learning disability, don't let that stop you from getting your GED certificate or diploma. Test centres make every effort to give everyone fair access to the tests. The GED Testing Service in Washington, DC, which is GED Central, lists specific disabilities for which it may make special accommodations:
$\checkmark$ Medical disabilities, such as cerebral palsy, epilepsy, or blindness
$\checkmark$ Emotional disabilities, such as schizophrenia, major depression, attention deficit disorder, or Tourette Syndrome
$\checkmark$ Specific learning disabilities, including perceptual handicaps, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia
If you need to make special arrangements, plan ahead so that everything is in order before test day. Regardless
of your circumstances, you have to handle the mental demands of the test, and getting organized ahead of time can ease your stress so you can focus on studying.
Here's what you need to do:

- Contact the GED Testing Service or your local GED centre and explain your disability.
$\checkmark$ Request any forms that you have to fill out for your special circumstances.
$\checkmark$ Ensure that you have a recent diagnosis by a physician or other qualified professional.
$\checkmark$ Complete all the proper forms and submit them with a medical or professional diagnosis.
For more information go to www. acenet. edu/ Content/NavigationMenu/ged/test/ Take/Accommodations_Disab.htm.


## 4. Return the application to the proper office, with payment, if necessary.

The fees vary by province and territory, so contact your local administrator or testing site to find out what you have to pay to take the tests. In some areas, if you fall into a low-income bracket, you may have the fees paid for you. Check for acceptable forms of payment (cheque, credit card, debit card) and follow the rules. You don't want to get stuck on a technicality.

## Working with unusual circumstances

If you feel that you have a special circumstance that prevents you from taking the GED tests, contact the GED administrator in your area. If, for example, the tests are going to be held on your Sabbath, the testing centre may make special arrangements for you.

When applying for special circumstances, keep the following guidelines in mind:
$\checkmark$ Document everything in your appeal for special consideration.
$\checkmark$ Contact the GED administrator in your area as early as you can.
$\checkmark$ Be patient. Special arrangements can't be made overnight. The administrator often has to wait for a group with similar issues to gather so he can make arrangements for the entire group.

# Taking the GED When English <br> Is Your Second Lanquage 

English doesn't have to be your first language for you to take the GED. The GED tests are offered in English, French, and Spanish. If you want to take the test in Spanish or French, contact your local GED administrator to apply.


If English, French, or Spanish isn't your first language, you must decide whether you read and write English as well as or better than 40 percent of high school graduates because you may be required to pass an English as a Second Language (ESL) Placement Test. If you write and read English well, prepare for and take the tests (either in English, French, or Spanish). If you don't read or write English well, take additional classes to prepare yourself in English until you think you're ready. Check out the "Your Language" section at www. acenet . edu/ Content/NavigationMenu/ged/test/Take/ESL_Test_GED.htm for more information about the language component.

In many ways, the GED tests are like the TOEFL (the Test of English as a Foreign Language) comprehension tests. If you've completed the TOEFL tests with good grades, you're likely ready to take the GED. If you haven't taken the TOEFL tests, enrol in a GED preparation course to see whether you have difficulty understanding the subjects and skills tested on the test. GED courses provide you not only with some insight into your comprehension ability, but also with a teacher to discuss your skills and struggles with.

## Eyeing What You Have to Score to Pass the GED

To pass the tests, you have to score at least 410 on each one and have an average score of 450 on the five tests. If you pass, congratulate yourself: You've scored better than at least 40 percent of today's high school graduates, and you're now a graduate of the largest virtual school in the country!

The following sections address a few more points about how the GED tests are scored and what you can do if you score poorly on some or all of the tests.

## Identifying how scores are determined

Except for the essay, each correct answer is worth one point. No matter how hard or easy the question is, if you get it right, you get one point. In each test, the points you get are totalled, and the total converts to a standard score, ranging from 200 to 800 on each test. The method of converting to standard scores is not a secret, but it is a complicated statistical process and not worth worrying about. Do as well as you can, and concentrate on preparing for the tests.

## Web sites that can help you plan to take the GED

The Internet is a helpful and sometimes scary place. Some Web sites can help you in your GED preparation, while others just want to sell you something. You have to be on alert to separate the good from the bad. Here are a couple of essential ones:

[^1]If you want to see what's out there, enter GED into any search engine and relax while you try to read about $22,000,000$ entries ranging from the helpful to the useless. We suggest leaving this last activity until after you've passed the tests. As useful as the Internet can be, it can be a big time waster. And right now, you need to spend your time preparing for the tests - and leave the rest for after you get your certificate or diploma.

## Knowing what to do if you score poorly on one or more tests

If you discover that your average score is less than 450 on any of the tests, start planning to retake the test(s) - and make sure you leave plenty of time for additional studying and preparing.

As soon as possible after seeing your results, contact your local GED administrator to find out the rules for retaking tests. Some provinces or territories may ask that you wait for a certain amount of time. Some may ask that you attend a preparation course and show that you've completed it before you can take the GED tests again. Some may charge you an additional fee.

No matter what score you receive on your first round of tests, don't be afraid to retake any of them that you didn't pass. Now that you've taken them once, you know what you need to work on, and you know exactly what to expect on test day. Just take a deep breath, and be prepared for the next round.


[^0]:    $\checkmark$ Part I asks you to rewrite and revise passages. This part focuses on your grammar, punctuation, and spelling skills.
    $\checkmark$ Part II asks you to write an essay on a given topic. This part examines your skills in organizing your thoughts and writing clearly.

[^1]:    $\checkmark$ www.acenet.edu/AM/Template.cfm? Section=GED_TS: This Web site is the main site for the GED Testing Service. It contains all the essential information you need as you get ready for the GED.
    www. acenet.edu/Content/Navigation Menu/ged/test/admin_canada.htm: This site tells you the name of the GED administrator for your province or territory.

